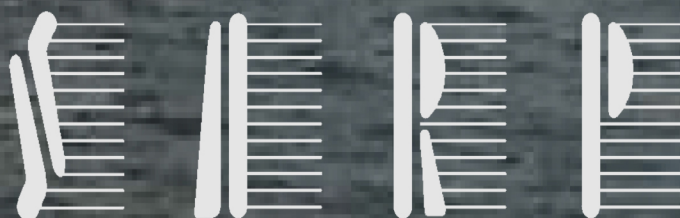


**RULES OF THE INTERNATIONAL TWO-STAGE COMPETITION FOR A
STUDY DESIGN AND A REALIZATION DESIGN OF THE URBAN AND
ARCHITECTURAL DEVELOPMENT OF PHILADELPHIA BOULEVARD
(BULWAR FILADELFILJSKI) IN TORUŃ , POLAND**

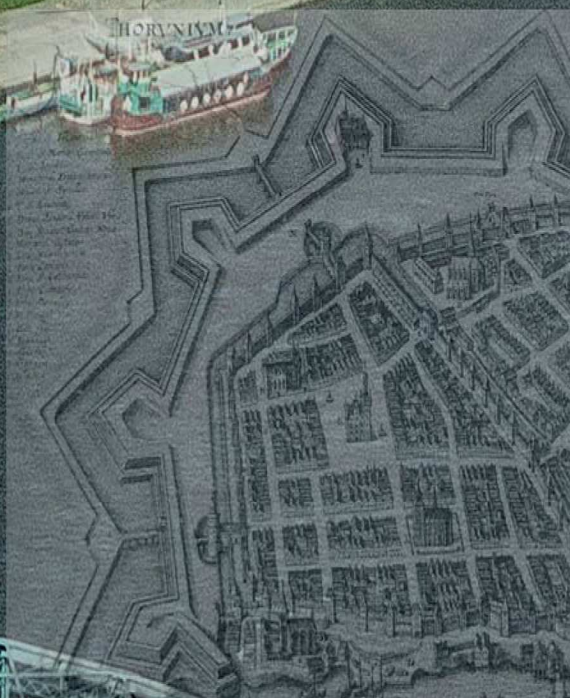
The value of the competition exceeds the equivalent of 207,000 EURO

The competition is organized in compliance with the Act of 29 January 2004 - The Public Procurement Law (Journal of Laws of 2013,item 907, amended).



**POLISH ARCHITECTS' ASSOCIATION
KATWICE DIVISION**

Toruń, November 2014





The international two-stage competition for a study design and a realization design of urban and architectural development of Philadelphia Boulevard in Toruń has been announced by the City of Toruń with the cooperation of the Polish Architects' Association SARP, as an open, two-stage architectural competition to devise a concept of development of the area with the elements of design of objects, installations and facilities.

The main purpose of the competition is to attempt to find a model of arranging space and solutions setting the directions of development of the representative Vistula riverfront and to hold a public debate on adapting the rules and methods of effective town planning to the socio-economic reality of local self-government.

The main result of the competition, apart from the awarded prizes, will be the competition conclusions and recommendations, which will serve as a basis for determining changes to the local law and spatial development plans, which will allow for meeting the highest standards of spatial development.

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SECTION I

GENERAL INFORMATION ABOUT THE COMPETITION

Chapter 1

THE ORGANIZER, THE CONTRACTING AUTHORITY, LEGAL BASIS, FORM AND SUBJECT OF THE COMPETITION

§ 1.

1. The Contracting Authority of the Competition is:

Gmina Miasta Torunia (Municipality of Toruń)

ul. Wały gen. Sikorskiego 8, 87-100 Toruń/ 8 Wały gen. Sikorskiego Street, 87-100 Toruń

NIP: 879-000-10-14

REGON: 871118856

1.2 The Contracting Authority delegates the task of organizing and holding The Contest to the executive organizer hereinafter referred to as the Organizer:

Stowarzyszenie Architektów Polskich Oddział Katowice/ Polish Architects' Association, Katowice Division

ul. Dyrekcyjna 9/ 9 Dyrekcyjna street

40-013 Katowice

e-mail: biuro@sarp.katowice.pl

www.sarp.katowice.pl

1.3 The person authorized to contact the participants of the Competition is the organizing secretary of the Competition indicated in § 6 clause 9 of the Competition Rules.

2. Legal regulations applicable in this Competition:

1) The Act of 29 January 2004 - Public Procurement Law (JL 2013, item 907, amended),

2) The Act of 7 July 1994 - The Construction Law (JL 2010, No. 153, item 1503, amended),

3) Ustawa z dnia 16 kwietnia 1993 r. o zwalczaniu nieuczciwej konkurencji (JL 2003 r. No. 153, item 1503 amended), The Act of 16 April 1993 The Suppression of Unfair Competition Law (JL 2010 No. 243, item 1623 amended)

4) The Act of 4 February 1994 on Copyrights and the Related Rights (JL 1994, No. 24, item 83),

5) The Regulation of the Minister of Infrastructure of 2 September 2004 on the detailed scope and form of design project documentation, technical specifications of performing and acceptance of the construction works and the functional and utility program (JL 2004, No.202, item 2072, amended),

6) Regulation of the Minister of Infrastructure of 18 May 2004 on the ways of determining methods and basis of preparing the investment cost estimate, calculating planned costs of design works and planned costs of construction works defined in the functional and utility program (JL 2004 No. 130, item 1389),

3. The Competition, in compliance with Article 117 and Article 120 clause 1 of the Public Procurement Law (hereinafter referred to as PP Law), is organized in the form of a two-stage contest in which the

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Participants submit Requests (requests) to enter the competition and the Organizer of the Competition allows the Participants who meet the requirements stipulated in the Competition Rules to participate in the competition and invites them to submit Competition entries.

4. The type of competition - two-stage, study and realization project competition.
5. This competition, in compliance with Article 110 and Article 121 clause 4 of the PP Law is a public promise, in which by means of a public notice the contracting authority promises a prize for the execution and transfer of rights to the design selected by the Jury in the second stage of the Competition and ensures that it must not be possible to identify the authors of submitted contest projects until the jury selects the winner of the design contest.
6. The participants of the competition submit in the first stage of the Competition, within the same deadline, following the same terms and conditions, in response to the public announcement of the Contracting Authority, creative design projects, containing works of the same subject-matter scope, for the purpose of selecting the best design projects to the second stage of the competition by an independent and professional competition Jury. The competition Jury shall select the best design project for to be implemented.
7. The subject matter of the Competition is to execute and present, by the Participants of the competition, a town-planning and architectural concept of development of the Philadelphia Boulevard in Toruń, to be implemented in the future. The boundaries of the competition design project are contained in Appendix 14 and Appendix 37.
8. The purpose of the Competition is to obtain a homogeneous, architecturally coherent, attractive and functional proposal of development of the area while taking into account the existing conditions and circumstances.
9. The task of the competition is to obtain the best, in terms of architecture, functionality, aesthetics and utility, multi-optional solutions of the designed space together with proposals of modifications to the functional and utility program and selecting the author or team of authors of the winning concept, possessing organizational and legal ability to execute design projects, which will be invited to negotiate in order to award a contract under the single-source ("free hand") procurement procedure, whose subject will be a detailed execution of the competition design project i.e. preparing the design project documentation as provided for in The Regulation of the Minister of Infrastructure of 2 September 2004 on the detailed scope and form of design project documentation, technical specifications of performing and acceptance of the construction works and the functional and utility program (JL 2004, No.202, item 2072, amended), as well as conducting the investment supervision in accordance with the conditions provided for in the material contract terms, described in Appendix 11.
10. The maximum envisaged total investment estimate prepared on the basis of the detailed design of the investment project implemented according to the competition design must not exceed 25,000,000 PLN gross (twenty five million Polish zloty)/ approx. 6,000,000 EUR gross (six million Euro).
11. The planned maximum total cost of the implementing the investment project, as quoted in clause 10:
 - 1) does not include the cost of preparing and holding the competition,
 - 2) includes the costs of preparing a complete project documentation and author's supervision.
12. The maximum cost of the multi-trade construction and detailed technical documentation of the investment project together with the required studies, mentioned in the material terms of contract for the design works must not exceed the amount of 1,250,000 PLN gross (one million two hundred and fifty thousand Polish zloty)/ approx. 300,000 EUR gross (three hundred thousand Euro). The total cost of the entire author's supervision of the investment selected for multi-stage implementation must not exceed the amount of 120,000 PLN gross (two hundred and twenty thousand Polish zloty)/ approx. 30,000 EUR gross (thirty thousand Euro)

Chapter 2

CONDITIONS OF PARTICIPATION IN THE COMPETITION

§ 2.

1. Participants in the design contest may be natural persons, legal persons and organizational units not having legal personality. Participants may take part in the design contest jointly provided they meet the conditions of the Competition Rules, hereinafter referred to as the Participants, who/which will submit, in due time, an Request to be allowed to enter the competition together with required attachments as defined by the Competition Rules.
2. Request to participate in the competition may be submitted by Participants who meet the conditions concerning:
 - 1) possessing qualifications and authorization to perform a particular type of activity, if the law requires such qualification or authorization - the Contracting Authority does not have any particular requirements or conditions in this respect,
 - 2) economic and financial situation - the Contracting Authority does not have any particular requirements or conditions in this respect,
 - 3) possessing knowledge and experience, i.e. the competition Participant shall prove that they have prepared at least one multi-discipline (multi-branch) construction and detailed technical documentation of a public utility object of a floor area of at least 500m²,
 - 4) possessing of an appropriate technical capacity and persons capable of executing the order: the Participant shall prove that they have or will have at their disposal a team including at least one person who possesses architectural qualifications to design without restrictions, issued under the Construction Law and the Regulation of the Minister of Transport and Construction of 28 April 2006 on independent technical functions (positions) in construction industry (JL 2006 No. 83, item 578) or other applicable qualifications issued under previously binding regulations, or issued under new regulations in force on the day of submission of entries, or equivalent construction qualifications issued to citizens of the European Economic Area and the Swiss Confederation, without prejudice to provisions of Article 12a and other regulations of the Construction Law of 7 July 1994 (JL 2013, item 1409, amended) and the Act of 18 March 2008 on the rules of recognition of professional qualifications acquired in EU member states (JL 2008, No. 63, item 394, amended), and at least one certified landscape architect,
 - 5) in the case of Participants submitting joint Request to be awarded the order, each of the conditions and requirements stipulated above must be met by at least one of these participants or all of the Participants,
 - 6) lack of exclusion from the competition proceedings subject to Article 24 clause 1 and 2 of the PP Law,
 - 7) In the case of Participants that has their seat or place of residence outside the territory of the Republic of Poland - possessing an equivalent, as provided for in item 4, education, knowledge and experience.
3. The following persons are excluded from entering the competition:
 - 1) members of the competition Jury,
 - 2) (does not apply to preliminary, preparatory actions performed before the commencement of the proceedings)
 - 3) employees of the Contracting Authority and persons involved in the competition as the representatives of the Contract Authority, and all other persons who, under Article 17 of the PP Law are subject to exclusion from the proceedings.
4. Competition entries may be submitted exclusively by the Participants of the Competition allowed to enter the competition and invited by the Contracting Authority to submit the competition entries.
5. A Participant who submits more than one Request or competition entry/design shall be excluded from the competition, and all competition entries/designs created with their participation shall be rejected.
6. Submitting the Request and competition entry/design will be acknowledged also if such action is performed jointly with other Participant of the Competition.
7. Participants entering the competition jointly must appoint a proxy authorized to submitting the

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Request, competition entry, design, and signing all the necessary documents required by the competition Rules, or they must perform al. the aforementioned actions jointly.

8. The person/persons authorized to representing the Participant is a natural person/persons, in compliance with the rules of representation to submitting declaration of will on behalf of a legal person or non-corporate entity which is a Participant of the competition or a person/persons authorized to make declarations of will on their behalf (in compliance with § 7 clause 4)
9. Participant bears all costs connected with preparing and submitting the Request and the competition entry/design in the first stage of the competition. The organizer will reimburse the costs of creating the entries to the Participants invited to the second stage of the competition.
10. All participants of the competition who do not meet the requirements and conditions of the Competition Rules shall be excluded from the Competition.

Chapter 3
DEADLINES

§ 3.

1. Deadlines of the Competition:

Action	Deadline
Announcement of the Competition	21.11.2014
Submitting Requests to participate in the competition	by 15.12.2014 by 6.00 p.m. (It is the time of confirmation of Request submission that counts)
Notifying the competition Participant of being accepted or rejected from entering the competition and invitation to submit competition entries	by 22.12.2014
Submitting queries by participant concerning the Description of the subject matter of the competition and the manner of presenting the competition design	by 26.01.2015
providing answers to the Participants' queries concerning the competition Rules.	by 02.02.2015
The final deadline for submitting competition entries by the Participants accepted to enter the competition in the first stage.	06.03.2015 by 3.00 p.m. (It is the time of confirmation of delivery of the entry to the Organizer that counts)
Announcing the results of the first stage of the competition, inviting the selected Participants to enter the second stage of the competition.	by 13.03.2015
The final deadline for submission of the competition designs by the Participants accepted to enter the second stage of the competition	by 08.05.2015
Announcing the results of the second stage of the competition, post-competition debate	by 15.05.2015
Payment of the prizes and reimbursement of costs, inviting the winner to negotiations under the single-source procurement procedure.	by 14.06.2015

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2. Both the Requests to be accepted to enter the competition, queries concerning the competition Rules and the competition entries may be submitted by the Participants before the specified deadlines.
3. The reimbursement of costs and the prize shall be paid out by the Organizer within the period of 30 days (but not shorter than 15 days) from deciding on the results of the second stage of the competition, with the reservation that the deadline may be extended should any appeals be made by Participants of the competition, as specified in § 18 of the competition Rules, until all the appeals are considered and decided on.
4. The Contracting Authority, within the period of 30 days (but not shorter than 15 days) from the date of deciding on the results of the second stage of the competition, shall invite the author of the best competition entry/design to negotiations under the single-source public procurement procedure, whose subject will be preparing design documentation of the investment project, with the reservation that the deadline may be extended should any appeals be made by Participants of the competition, as specified in § 18 of the competition Rules, until all the appeals are considered
5. The Organizer shall inform the Participants, by electronic mail, of the exact time and place of the final judging and announcing the results, and will post a relevant information on the Organizer's website: www.sarp.katowice.pl
6. The organizer reserves the right to change the time schedule and deadlines specified in clause 1, of which they will immediately, and without delay, inform the Participants of the competition by electronic mail and will post a relevant information on the Organizer's website: www.sarp.katowice.pl

Chapter 4 PRIZES AND COST REIMBURSEMENT

§ 4.

1. The competition Jury shall present a proposal to award prizes and reimburse cost of preparing the competition entry/designs to the Participants who will submit complete competition entries/designs in the second stage, and the Contracting Authority will pay out the prize and cost reimbursement of preparing the competition entries within the deadline specified in § 3 clause 3.
2. The competition Jury shall evaluate the entries/designs against the criteria provided for in these competition Rules.
3. The FIRST PRIZE will be awarded to the Participant who, in the judgment of the competition Jury, will meet the design evaluation criteria in the most appropriate way.
4. The prizes and cost reimbursements are the following:
 - 1) The FIRST PRIZE - 20,000.00 PLN gross (twenty thousand Polish zloty) /approx. 4760 EUR (four thousand seven hundred sixty Euro) and the invitation to take part in and negotiate awarding a contract under the single-source public procurement procedure for the Participant whose entry will be regarded by the competition Jury as the best ,
 - 2) up to six cost reimbursements of preparing the competition entry in the amount of 10,000.00 PLN gross (ten thousand Polish zloty)/approx. 2,380 EUR gross (two thousand three hundred eighty Euro)
5. The competition Jury has the right not to award the first prize and differently distribute the amount allocated for the prizes and cost reimbursements provided that the entire amount allocated for them is used.
6. The detailed scope of the public procurement order which will be the subject matter of the contract awarded under the single-source public procurement procedure is specified in Appendix 11 (Material

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Terms of Contract for preparing of design project documentation and executing author's supervision).

7. The Participant of the competition who will receive the prize in the form of invitation to take part in negotiations under a single-source public procurement procedure to prepare the design project documentation is obliged to enter the negotiations in the time and place specified by the Contracting Authority and to sign the contract under the terms and conditions provided for in Appendix 11 of the competition Rules.
8. The Contracting Authority reserves the right to oblige, during the negotiations, the competition Participant who received the prize in the form of invitation to take part in negotiations under a single-source public procurement procedure to prepare the design project documentation, to take into account, while preparing the detailed design project of the competition entry, the recommendation to the competition design/entry, on condition that such recommendations have been provided by the competition Jury in the information on the prepared entries.
9. The Contracting Authority may not award a contract to perform design works with the winner of the competition if, as a result of the negotiations under the single-source procurement procedure, any premise/circumstances should materialize/occur that would effectively necessitate cancellation or annulment of the procedure under Article 93 clause 1 of the PP Law. In the case of non-conclusion of the contract to perform design works with the winner of the competition due to reasons attributable to the Contracting Authority, the Contracting Authority will pay the winner of the competition additional monetary compensation in the amount of 100,000.00 PLN gross (one hundred thousand Polish zloty)/ approx. 23,800 EUR gross (twenty three thousand eight hundred Euro)
10. Not awarding the contract to perform design works to the author (or team of authors), due to reasons attributable to the author of the winning design/entry shall not constitute a basis to file any financial claims and copyright claims against the Contracting Authority.

Chapter 5

JURY OF THE COMPETITION

§ 5.

1. a competition Jury has been appointed in order to perform tasks connected with this competition, specified in clause 3 below and in Article 113 clause 1 and 2 of the PP Law. The Jury is an auxiliary group of the Contracting Authority and consists of the following persons:
 - 1) dr arch. Piotr Lewicki - IARP (Polish Architects' Chamber) architect, member of SARP (Polish Architects' Association) Cracow Division, the Jury Chairman
 - 2) arch. Piotr Koziej – IARP architect, President of SARP Division Toruń, deputy Jury Chairman, a reporting judge,
 - 3) arch. Jacek Krych – IARP architect, landscape architect, Board Member of SARP Division Katowice, reporting judge,
 - 4) prof. dr hab. arch. Sławomir Gzell, urbanist, member of Division SARP Warsaw,
 - 5) Zbigniew Fiderewicz – Deputy Mayor of Toruń,
 - 6) Mirosława Romaniszyn – Municipal Historical Preservation Officer,
 - 7) Maja Nakonowska – Director of the Office of Toruń City Center,
 - 8) arch. Anna Stasiak – Director of the Municipal Town Planning Office, member of SARP Division Toruń,
 - 9) arch. Adam Popielewski - Head of the Department of Architecture and Construction of Toruń City Office, IARP architect, member of SARP Division Bydgoszcz.
2. Should there be any reasons that would prevent the Jury members from performing their duties, the following persons will be appointed in their place:
 - 10) dr arch. Henryk Zubel - IARP architect, member of SARP Division Katowice,
 - 11) arch. Adam Kołodziej - IARP architect, member of SARP Division Toruń.
3. The competition Jury, referred to in clause 1, performs tasks in the scope of:
 - 1) evaluate whether the competition Participants meet the requirements specified in the competition Rules,
 - 2) evaluate whether the submitter entries/designs meet the requirements specified in the

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competition Rules,

- 3) evaluate and selects the best competition entries/designs qualified for the second stage of the competition,
 - 4) specify in detail the functional and utility program of the second stage of the competition,
 - 5) evaluate and selects the best competition entry in the second stage,
 - 6) prepare an opinion about the competition entries qualified for the second stage,
 - 7) prepare the post-competition recommendations for the entry/design selected as the best one,
 - 8) prepare a justification for the competition results,
 - 9) file a motion with the Mayor of Toruń to cancel the competition,
 - 10) present the results of the competition, i.e. selecting the best competition entry/design and the proposal of granting cost reimbursements, to the Mayor of Toruń for approval of the results of the competition or its cancellation,
 - 11) participate in the public announcement of the results of the competition,
 - 12) participate in the post-competition debate.
4. The organizer of the Competition may seek opinion of experts or assessors with advisory role who do not participate in the final process of evaluating the competition entries.
 5. The work of the competition Jury is managed by the Chairman or Deputy Chairman of the competition Jury.
 6. The competition Jury evaluates the competition entries at closed meetings, according to the criteria specified in the Announcement of the Competition, in these Rules and in the competition Jury Rules.
 7. The competition Jury makes decisions by a simple majority, in the presence of at least 6 appointed members of the Jury, with the reservation that at each time the makeup of the convening Jury should include at least one-third of the Jury members holding special qualifications required by law and the chairman or deputy chairman.
 8. The proceedings of the competition Jury are recorded.
 9. The competition Jury, within the range of tasks specified in clause 3 above and in Article 113 clauses 1 and 2 of PP Law, is independent.
 10. The supervision over the Competition Jury as regards its compliance with the regulations of the PP Law and the competition Rules is exercised by the Mayor of Toruń, who, in particular, cancels the competition and approves the competition results.
 11. Regulations of Article 17 of the PP Law apply to the Jury members.
 12. Members of the competition Jury are exclusively persons who hold qualifications which allow them to evaluate the submitted competition entries and the Jury chairman and deputy chairman are active members of if the Polish Architects' Chamber (IARP).

Chapter 6

MANNER OF COMMUNICATING WITH THE ORGANIZER AND EXPLAINING THE CONTENTS OF THE COMPETITION RULES.

§ 6.

1. Requests, applications, appendices, attachments, clarifications and information shall be submitted in writing by the Organizer and the Participant of the competition, save for the stipulations of clause 2 and clause 3 below.
2. The Organizer allows communicating by electronic mail when submitting the following documents:
 - 1) request to provide missing documents directed to the Participants of the competition under Article 26 clause 3 of PP Law,
 - 2) clarifications and answers concerning the contents of the competition Rules under § 3 clause 1 and 2 of the Competition Rules,
 - 3) notification of the competition Participants who were excluded from the competition proceedings,

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- 4) notification of granting approval to enter the competition and invitation to submit competition entries,
 - 5) notification of the competition results, invitation to take part in the second stage of the competition,
 - 6) notification of the competition cancellation,
 - 7) explanations and clarifications of the competitors regarding the documents submitted with the Request to participate in the competition, in compliance with Article 26 of the PP Law.
3. Questions regarding the competition Rules must be submitted by the competition Rules exclusively at the following address: biuro@sarp.katowice.pl
4. The competition Organizer forwards the following information by posting it on the organizer's website www.sarp.katowice.pl :
- 1) contents of the Competition Rules,
 - 2) contents of queries, answers and explanations concerning the competition Rules without revealing the source of queries.
 - 3) notification of the number of participants approved to enter the competition and the invitation to submit competition entries,
 - 4) notification of the competition results,
 - 5) notification of the competition cancelation.
5. In justified cases the Contracting Authority may, while providing answers to the queries, change the contents of the competition Rules. Modifications introduced in this way shall be forwarded, without delay, by the Organizer to all competition Participants by posting them on the competition Organizer's website: www.sarp.katowice.pl
6. The proceedings are held in Polish. The documents provided by the Organizer in a foreign language are solely for the informational purposes. All documents, papers, and correspondence submitted during the proceedings between the Organizer, the Contracting Authority and a Participant of the competition must be made in Polish.
7. Documents, materials and other information submitted in a language other than provided for in clause 6 shall not be considered.
8. Address for correspondence:
Stowarzyszenie Architektów Polskich Oddział Katowice
ul. Dyrekcyjna 9
40-013 Katowice
with a note:
- KONKURS NA OPRACOWANIE KONCEPCJI URBANISTYCZNO-ARCHITEKTONICZNEJ ZAGOSPODAROWANIA BULWARU FILADELFIJSKIEGO W TORUNIU.**
9. For organizational matters connected with this competition, in order to obtain information and in to submit queries concerning the competition Rules, please contact the organizational secretary of the competition:
mgr inż. arch. Agnieszka Kaczmarska
e-mail: biuro@sarp.katowice.pl

SECTION II

SUBMITTING REQUEST TO PARTICIPATE IN THE COMPETITION

Chapter 7

FORM AND MANNER OF SUBMITTING REQUESTS TO PARTICIPATE IN THE COMPETITION.

§ 7.

1. The Participant's Request to participate in the competition, hereinafter referred to as the "Request", consists of all the documents required from the Participants as specified in § 8 of these competition Rules.

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2. The submitted Request should be prepared in compliance with the requirements of these competition Rules and on forms which are appendices of these competition Rules.
3. The Request must be made in the Polish language, typed or handwritten in a legible way.
4. The Request and all the Appendices must be signed by the competition Participant in compliance with the rules of representation specified in the registration document or by a person authorized make declarations of will on his behalf. If two or more persons are authorized to representing the Participant, the documents must be signed by these persons. As regards the Participants submitting the Request jointly, through an appointed proxy, under Article 23 clause 2 of the PP Law, the authorization to sign the Request or the authorization should by enclosed with the Request in original or notarized true copy, unless it is clear and present from other documents enclosed by the Participant
5. All places where the Participant has made changes or modifications must be initialed by the Participant.
6. If any of the required documents specified in § 8 submitted by the Participant is made in a language other than Polish, such document must be submitted together with its translation into Polish. The documents must be submitted in original or certified to be true copied by the Participant.
7. Documents made in a foreign language without the required translation shall not be considered.
8. The date of the delivery of the Request to the competition Organizer will be deemed the date of submitting the Request.
9. Requests which will be submitted after the specified deadline shall not be considered by the competition Organizer and shall be returned to the sender.
10. Documents contained in the Request to participate competition should be bound in a way preventing them from breaking up. It is also recommended to number the pages of the submitted Request. So prepared Request must be placed in a sealed envelope marked in accordance with the template below:

Nadawca/Sender:
Name and address of the competition Participant

**Stowarzyszenie Architektów Polskich
Oddział Katowice
ul. Dyrekcyjna 9
40-013 Katowice**

NIE OTWIERAĆ!!! /DO NOT OPEN!!!

**WNIOSEK O DOPUSZCZENIE DO UDZIAŁU W KONKURSIE NA OPRACOWANIE KONCEPCJI
URBANISTYCZNO-ARCHITEKTONICZNEJ ZAGOSPODAROWANIA BULWARU FILADELFIJSKIEGO W
TORUNIU/ REQUEST FOR GRANTING APPROVAL TO ENTER THE COMPETITION TO PREPARE AN
URBANIST AND ARCHITECTURAL CONCEPT OF DEVELOPMENT OF THE PHILADELPHIA
BOULEVARD IN TORUŃ**

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11. If the Request is to be submitted in person, it must be delivered to the following address:

Stowarzyszenie Architektów Polskich
Oddział Katowice
ul. Dyrekcyjna 9
40-013 Katowice
sekretariat - I piętro/ secretary office - 1st floor

12. The Requests will be registered by the Organizer. Each submitted and accepted Request will be receive a note of the exact time of its reception.

13. The manner of submitting the documents in a joint Request to participate:

- 1) joint documents are submitted by the Participants' proxy
- 2) partners in civil law partnership are regarded as competition Participants submitting joint Request to participate in the competition.

14. In order to confirm meeting the conditions specified in § 2 clause 2 item 4 of these competition Rules, the Contracting Authority, after inviting the Participant who wins the FIRST PRIZE to negotiate under the single-source public procurement procedure, shall require submitting documents under the Regulation of the Prime Minister of 19 February 2013 on documents that a Contracting Authority may require from the contactor, and the form in which these documents may be submitted (JL 2013, item 231).

15. It is acceptable to subsequently exchange the members of the authors' team of the Participant who meet the terms and conditions of the competition Rules in accordance with § 2 clause 2 item 4 of the competition Rules on condition that each new member of the team will meet the aforementioned criteria. The participants, in the case of exchanging authors' team members, is obliged to ensure that these persons meet the conditions of participation in compliance with §2 clause 3 under the pain of exclusion from the competition.

Chapter 8

DOCUMENTS REQUIRED AT THE STAGE OF SUBMITTING REQUESTS TO PARTICIPATE IN THE COMPETITION.

§ 8.

1. In order to confirm that the participants meet the conditions specified in these competition Rules, the Participants are obliged to submit the following documents:

- 1) Request to participate in the competition - Appendix 1 of the Rules,
- 2) Participant's declaration of meeting the conditions for participation in the competition in compliance with Article 22 clause 1 of the Public Procurement Law - Appendix 2 of the competition Rules,
- 3) Participant's declaration of lack of exclusion from the proceedings to award a contract under Article 24 clauses 1 and 2 of the Public Procurement Law - Appendix 3 of the competition Rules,
- 4) Participant's declaration of being bound by the competition Rules and accepting its terms and conditions - Appendix 4 of the competition Rules,
- 5) Participant's declaration of reserving the transparency of information - Appendix 5 of the competition Rules, (optional)
- 6) Declaration of copyrights - Appendix 6 of the competition Rules,
- 7) List of members of the Participant's author team who meet the terms and condition of the competition Rules under § 2 clause 2 item 4 of the competition Rules - Appendix 7 of the competition Rules,
- 8) Appendix 8 - List of professional experience of the Participant.
In the case of submission of joint Request, Appendices 1 - 8 are signed by the proxy, referred to in § 7 clause 4 of the competition Rules on behalf of all the Participants of the competition applying jointly. In the case of submission of joint Request, Appendix 3 is submitted by each of the Participants applying jointly,
- 9) Valid and up-to date transcript from the relevant register or from the central register an information on economic entities, if separate regulations require such registration, in order to prove that there are no grounds for exclusion under Article 24 clause 1 item 2 of the PP Law,

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issued not earlier than 6 months before the deadline for submitting Requests to participate in the competition. The documents must be submitted in original or in a copy certified to be true by the Participant of the competition. In the case of submitting joint Request the aforementioned document must be submitted by each of the Participants submitting joint Request, provided that they run an economic entity,

- 10) The powers of attorney, specified in § 7. clause 4 of the competition Rules, which authorize to sign all the documents and representing in all matters concerning participation in this competition. The document must be submitted in original or in notarized copy. This document is obligatory only in the case of the Participants entering the competition jointly.

Chapter 9

CHANGE, WITHDRAWAL, ADDENDA TO THE REQUEST AND RETURN OF THE REQUEST

§ 9.

1. The Participant of the competition has the right to introduce changes and withdraw the submitted Request prior to the deadline for submitting Requests to participate in the competition under the following circumstances:
 - 1) In the case of withdrawing the Request, the Participant of the competition submits a written statement that they are withdrawing the Request, in a sealed envelope addressed as shown in § 7 clause 10 of the competition Rules with a note "WITHDRAWAL",
 - 2) In the case of changing the Request, the Participant submits a written statement that they change their Request, defining the scope and kind of these changes, and if the statement of change necessitates exchange or submission of new documents - the Participant of the competition should submit such documents. The aforementioned statement and any possible changes can be placed in an envelope marked as shown in § 7 clause 10 of the competition Rules with a note "CHANGE".
2. The Participant must not make changes to the Request or withdraw it after the deadline for submission of the Requests to participate in the competition
3. When the complementary documents (ADDENDA) are submitted upon request/notice, referred to in § 6 clause 2 item 1, they must be placed in an envelope marked as shown in § 7 clause 10 of the competition Rules with a note "ADDENDUM".
4. If the Participants fail to submit, within the specified deadline, on the Organizer's request, the missing declarations, statements and documents confirming that the Participant meets the terms and conditions for participating in the competition, such Participants are subject to exclusion.

SECTION III

SUBMITTING THE COMPETITION ENTRY

Chapter 10

THE FORM OF THE STUDY, SCOPE AND MANNER OF PRESENTING THE COMPETITION ENTRY

§ 10.

1. The competition entry should be presented in a clear form, which allows reading and understanding the concept.
2. The competition entry should consist of :
 - 1) descriptive part,
 - 2) graphic part,
 - 3) digital record part.

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3. The descriptive part:

- 1) the descriptive part must be performed in 3 bound copies of A3 format in horizontal orientation in the volume of maximum 6 pages, excluding the cover and the reduced-size copies of competition sheets
- 2) the descriptive part should contain:
 - a) short description of the proposed concept,
 - b) a table with the balance sheet of the floor areas according to the enclosed functional and utility program with added column - planned space,
 - c) estimation of the total maximum planned cost (net and gross) of performing the design works which are subject matter of the contract,
 - d) the descriptive part may, if such need arises, additional graphic schemes explaining the proposed concept,
 - e) The reduction of the competition entry charts to A3 format (with deleted identification number).

4. The graphic part:

- 1) the charts must present the concept of developing the area drawn into the situation on the topographical master map in the 1:500 scale (Appendix 37) and the cross sections, as well as the key to symbols and markings, visualizations and selected plans, cross-sections, and facades necessary for comprehending the concept,
- 2) graphic elements of the competition entry should be made of 4 light rigid charts not thicker than 5 mm, 100 x 700 cm in size in horizontal position, in consecutive order, depicting the area of the study (the technique of the study - any durable and clearly depicting the concept) while treating the entire area of the size 400cm (width) and 70cm (height) as a single plane of the presentation.

5. The digital part should be identical with the printed version and submitted together with the concept in a separate envelope. This part will be only evaluated on the basis of its completeness and after conclusion of the competition will be used for publishing and exhibition purposes and for promotion of the results of the competition. This part will not be returned to the Participant.

6. In order to enable using the competition entries in accordance with the competition Rules, the participants should supply the competition Organizer with the electronic version of the competition entry on CD/DVD records in the following formats:

- 1) for drawings (*.jpg) or (*.pdf) in 300 dpi. resolution,
- 2) for text (*.doc).

7. Materials outside the scope of the competition will not be considered.

8. All documents of the competition entry: acknowledgement of receipt of the competition entry, document wallets, the descriptive part (only the title page), graphic part and digital part, envelope containing identification card and the very packaging should be marked with any six-digit identification number 1 cm high and not longer than 5 cm, freely selected by the Participant. The identification number must be written in black in the upper right corner of each chart, copy of the description (only on the cover) and the packaging and directly on the CD record.

Chapter 11

PLACE AND MANNER OF SUBMITTING COMPETITION ENTRIES

§ 11.

1. The competition entries must be submitted directly to the following address:

Stowarzyszenie Architektów Polskich
Oddział Toruń
87-100 Toruń
ul. Piernikarska 6
tel./fax 56 621 02 88 e-mail: torun@sarp.org.pl

2. The date of receiving the competition entry by the Organizer will be regarded as the date of submission.

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3. Entries submitted after the deadline will not be considered and will be returned to the Participant of the competition without opening.
4. Each of the Participants of the competition can submit only one competition entry
5. Acknowledgement of receipt of the competition entry on a form which is Appendix 9 marked by the competition Participant with the identification number identical with the numbers on the entry packaging, is filled in with the date of the receipt of the competition entry and the signature of the organizational secretary or a person authorized to receive the competition entry. The receipt of submission of the competition entry is the only document which entitles the competition Participant to collect the prizes, reimbursement of costs and entries which have not qualified to the second stage of the competition.
6. Together with the competition entry, the Participant must submit a separate envelope marked solely with the six-digit identification number identical with the number written on the Participant's competition entry, which must contain the Identification Card, in accordance with Appendix 10, with the Participant's data. The envelope should be non-transparent, non translucent, firmly sealed in the way preventing seeing its contents. The intact envelope will be stored by the organizational secretary of the competition. Opening of the envelopes will be performed by the competition Jury after the conclusion of the competition.
7. The identification numbers assumed by the competition Participant will be permanently covered by the organizational secretary and replaced with new numeration which will be the binding marking of the competition entry during the entire duration of the competition Jury proceedings. There will be a record made of the action of coding the competition entries, which will be placed in a sealed envelope. The envelope will be stored with the organizational secretary of the competition until the results of the competition are announced.
8. Introducing changes and addenda is possible exclusively prior to the deadline for the submission of competition entries. Introducing changes and addenda into the competition entry must be conducted in compliance with the requirements specified for the competition entry, and on condition that the envelopes will bear additional markings "CHANGE", "ADDENDUM" and "COMPETITION TO DEVISE AN URBANIST AND ARCHITECTURAL COCEPT OF DEVELOPING THE PHILADELPHIA BOULEVARDIN TORUŃ".
9. The competition entries submitted by the participant may be withdrawn exclusively prior to the deadline for submission of the competition entries. Withdrawal of entries is possible after presenting the original receipt of submitting the competition entry to the competition Organizer.
10. The packaging of the competition entry must not bear the name of the competition Participant submitting the entry, nor any other information that would enable identification of the author of the entry before the conclusion of the competition by the competition Jury.
11. Immediately after the deadline for submission of the competition entries, the organizational secretary opens the entries, makes a record of receipt, determining the number of appendices and completeness of the entries, and encodes them by covering the identification code and replacing it with a new entry number assigned by the organizational secretary.

Chapter 12

CRITERIA AND SIGNIFCANCE OF THE CRITERIA FOR EVALUATING THE COMPETITION ENTRIES

§ 12.

1. In both stages of the competition, the competition Jury will evaluate the formal, meritorical and legal requirements specified in the competition Rules and will decide on accepting the entries for further assessment.
2. The meritorical evaluation of the competition entries will be conducted based on the descriptive part

The international two-stage competition for a study design and a realization design of the urban and architectural development of Philadelphia Boulevard in Toruń and the graphic part of the competition entry.

3. The competition entries will be evaluated according to the following meritorical criteria (total of 100%):
 - a) degree of uniqueness of the program and spatial solutions: criterion weight 20%,
 - b) quality of functional solutions in the architectural and urban planning scale: criterion weight 20%,
 - c) quality of the proposed architectural form and urban planning scheme: criterion weight 20%,
 - d) manner of referring to the spatial context: criterion weight 20%,
 - e) economic advantages in terms of project implementation and long-term use of the objects, buildings and maintaining the elements of the area spatial development: criterion weight 20%,
4. In the first stage, the competition Jury will select, in their opinion, 6 best competition entries, whose authors will be invited to submit entries in the second stage of the competition. The number and contents of the charts required in the second stage will be determined by the competition Jury after concluding the first stage; the preliminary estimation of the number of charts is 6.
5. Each competition Juror will perform an individual evaluation of the competition entry in the first and second stage and in each stage will award score according to the scoring scheme specified in clause 3. The number of points awarded by each Juror from the last phase of evaluation in each stage will be added up and will constitute the final score awarded to each competition entry. The preliminary phases of evaluation are exclusively of working character and are not binding for the final decision of the competition Jury.

SECTION IV

ORGANIZATIONAL MATTERS CONNECTED WITH THE COMPETITION

Chapter 13

TRANSPARENCY OF THE PROCEEDINGS

§ 13.

1. The Organizer informs that, under Article 96 clause 3 of the PP Law, the requests to participate in the competition are public.
2. No information will be disclosed that would disclose to the public a business or trade secret as defined in the provisions on suppression of unfair competition, if the competition Participant, not later than by the deadline for submission of requests to participate in the competition, reserves a right to withhold such information. The competition Participant submits an appropriate reservation on a form which is Appendix 5 of the competition Rules.
3. If the Participant files for a non-disclosure clause (non-disclosure of trade secret) they are obliged to separate the confidential information being a trade secret from the Request and mark it with the non-disclosure clause. "Do not disclose to the public. This information is trade secret under the provisions of Article 11 clause 4 of the Law of 16 April 1993 on suppression of unfair competition (JL 2003 No. 153, item 1503, amended)"
4. Under the provisions of Article 11 clause 4 of the Law of 16 April 1993 on suppression of unfair competition (JL 2003 No. 153, item 1503, amended) trade secret is undisclosed to the public, technical, technological organizational and other information which has a commercial value, for which the economic entity has undertaken measures to ensure maintaining their confidentiality, i.e. has filed for a non-disclosure clause while submitting a request to participate in the competition.
5. If the competition Participant, in the Request to participate in the competition, files for a non-disclosure clause concerning information which is not trade secret or is public under the provisions of the PP Law or other regulations, such information will be available to the public under the same rules as other non-confidential documents.

Chapter 14
COPYRIGHT

§ 14.

1. All Participants of the competition retain personal copyright to their competition entries under the Law of 4 February 1994 on Copyrights and related rights (JL 2006 No.90, item 631, amended).
2. The Contracting Authority becomes the owner of entries which have been awarded prizes and which have received cost reimbursement. This is not tantamount to transferring the proprietary copyrights for the creative design solutions included in the competition entries.
3. When the competition is concluded and the results of the competition are announced, Participants of the competition grant a license to the Contracting Authority to use the proprietary copyrights and derivative rights, under the provisions of the Law of 4 February 1994 on Copyrights and related rights (JL 2006 No.90, item 631, amended), without restrictions as to the territory, time, number of copies and in the following fields of use:
 - 1) distributing through presentation and publishing of the entire work or its fragments, at the post-competition exhibition, in the post-competition catalogue, publications promoting investment projects or the Contracting Authority, in the media, at meetings, conferences, and websites, with respecting the personal copyrights (the obligation to reveal the author of the competition entry),
 - 2) possibility or reproducing and publishing of the entire competition entries or their fragments using any technique.
4. The Participant of the competition that has been awarded a prize in the form of invitation to negotiations under the single-source public procurement procedure to prepare design project documentation, will transfer to the Contracting Authority, at the moment of payment of remuneration for preparing design project documentation, the proprietary copyright of this work in the following scope and fields of use:
 - 1) right to process the work, in particular to modify and adapt it,
 - 2) right to perform construction works and other works according to design projects based on the work,
 - 3) possibility to reproduce and publish the whole work or its fragments using any technique,
 - 4) others remaining in accordance with the „Material terms and conditions of the contract to prepare design project documentation and conducting author's supervision” (Appendix 11).

Chapter 15

CONCLUSION OF THE COMPETITION, EXHIBITION OF COMPETITION WORKS

§ 15.

1. If , before the confirmation of the competition results, the Contracting Authority ascertains that a material breach of the terms and conditions has occurred, the competition Jury will be obliged to conduct the evaluation of the competition entries again , if it is possible, and if the Contracting Authority has ruled to cancel the competition. The competition Jury has then the right to exclude from the re-evaluation the entries whose authors have breached the terms and conditions, simultaneously depriving the authors of the excluded entries of prizes and reimbursement of costs.
2. After the deciding on the results of the first stage of the competition, the organizational secretary of the competition will identify, in the confidential mode, entries submitted by the Participants and invites the selected 6 Participants to participate in the second stage of the competition.
3. After deciding on the results of the second stage of the competition, the competition Jury will publically identify the authors of all competition entries.
4. The results of the competition, immediately after taking the decision and identification of the authors of the entries, will be announced publically and displayed in the seat of the Contracting Authority in an easily accessible place and on the Organizer's website at: www.sarp.katowice.pl

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5. Immediately, after the conclusion of the competition, the Contracting Authority relays the announcement of the competition results to the publication Office of the European Union.
6. Entries which have been awarded prizes and reimbursement of costs will not be returned to the Participants of the competition.
7. The competition entries which have not been awarded a prize, may be collected by the competition Participants with acknowledgement of receipt (except for the CD/DVD records). The collection of entries will be possible within the period of two months from the end of the post-competition exhibition upon presenting the receipt of submitting the competition entry. If a Participant does not collect the submitted competition entry, within the given period of time, the Organizer will be entitled to destroying it after the obligatory archive retention period.

Chapter 16

CANCELLATION OF THE COMPETITION

§ 16.

1. The Contracting Authority cancels the competition if not more than one Request to participate in the competition have been submitted, not more than one competition entry has been submitted, or if the competition has not been concluded. For cancellation of the competition, provisions of Article 93 clause 1 of PP Law apply.
2. The Organizer will notify of the cancellation of the competition all Participants who:
 - 1) submitted requests for participation in the competition – if the competition has been cancelled prior to the deadline for submitting competition entries,
 - 2) Have submitted competition entries – if the competition has been cancelled after the deadline for submitting competition entries, providing the factual and legal justification.
3. Following the cancellation of the competition, the Organizer immediately, without undue delay, returns the competition entries to the Participants.

Chapter 17

NOTE ON LEGAL PROTECTION MEANS

§ 17.

1. Participants whose legal interest has been, or might have been harmed or prejudiced as a result of breach of the PP Law by the Contracting Authority, are entitled to legal protection means provided for in Section IV of the PP Law.
2. The Participant, as well as other entity, is is entitled to legal protection means if they have or have had interest in being awarded a given contract and has suffered or may suffer loss or damage as a result of breach of provisions of PP Law by the Contracting Authority.
3. Organizations inscribed on the list referred to in Article 154 item 5 of PP Law are also entitled to legal protection means in respect to the announcement of the competition.
4. An appeal can be filed exclusively against action taken the Contracting Authority which violates the law and taken in the proceedings to award a contract or refraining from action to which the Organizer is obliged by the law.
5. An Appeal should indicate actions taken or abandoned by the Organizers, which is alleged to be against the law, contain concise presentation of charges, define the claim and point out factual and legal circumstances justifying filing the appeal.
6. An appeal is filed with to the Chairman of the National Chamber of Appeals in writing or in electronic form, submitted with a secure electronic signature verified by a valid qualified certificate.

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7. The appealing party sends a copy of the Appeal to the Organizer before the deadline for filing appeals in such a manner which will allow the Organizer to become familiar with its contents before the deadline elapses.
8. An appeal must be filed within 10 days from the submission of information of the Organizer's action which constitutes a basis for filing the appeal, provided such information was submitted under Article 27 cause 2 of PP Law, or within 15 days if such information was submitted in a different way.
9. An appeal against the contents of the announcement of the competition is filed within ten days from the publication date of the announcement in the Official Journal of the European Union.
10. An appeal against other action is filed within ten days from the date when the information which constitutes grounds for filing the appeal, has been obtained or could have been obtained on a best effort basis.

Chapter 18

RULES BINDING FOR THE PARTICIPANT AND ORGANIZER OF THE COMPETITION

§ 18.

1. The contracting Authority declares that it is bound by the competition Rules for the duration of the competition and for the duration of the execution of the contract to devise further stages of the design project documentation, in compliance with Appendix 4 of the competition Rules.
2. The explanations and clarifications provided by the Organizer of the competition and any possible changes to the competition Rules are binding for all the Participants from the moment of their publication on the website of the Competition Organizer.
3. The results of the competition are subject to the approval by the Mayor of Toruń.
4. The contract for executing further stages of the design project documentation will be awarded to the Participant by the Contracting Authority in compliance with Article 67 clause 1 item 2 of the Public Procurement Law, i.e. under the single-source public procurement procedure after prior negotiations taking into account the amount of remuneration for preparing the design project documentation and conducting the author's supervision quoted by the Participant in the competition entry submitted in the second stage of the competition.
5. The scope of the project prepared by the author of the best competition entry encompasses the building project together with the required permits and agreements and a complete, multi-trade (with utility networks) detailed technical documentation with bills of quantities, cost estimates and technical specifications of the execution and acceptance of works together with the procedure of obtaining the construction permit and author's supervision of the execution of the investment project in accordance with Appendix 11.

Head of the Contracting Authority.